



PLANNING YOUR FUTURE EMPLOYMENT APPLICATION

Tel: (818) 668-8392
Fax: (818) 668-8398
email@ateamstaffing.com

APPLICANT: (please print)

Name: last name, first name and middle initial			Position desired	
Home address: street, city, state and ZIP			When are you available?	What is the salary you desire?
Home telephone no.	Message telephone no.	E-mail address	LAST 4 DIGITS Social security.	MONTH/DAY OF BIRTH MM/DD

Do you have the legal right to work in the U.S.A.? Yes or No Can you provide evidence at the time of hire? Yes or No
 : _____

Have you ever worked for A TEAM STAFFING before? Yes or No If yes, please give date and details: _____

EDUCATION:	Name of school	City & State	Years completed	Graduate	Degree/Certificate
High School				Yes or No	
College				Yes or No	
Business/Tech.				Yes or No	
Other				Yes or No	

Work experience: (most recent employer first)

Company	Starting date	Starting position
Address	Ending date	Ending position
Telephone no. Supervisor Title	Reason for leaving	

Duties: _____

May we contact the employer above for a reference? Yes or No

Company	Starting date	Starting position
Address	Ending date	Ending position
Telephone no. Supervisor Title	Reason for leaving	

Duties: _____

May we contact the employer above for a reference? Yes or No

Company	Starting date	Starting position
Address	Ending date	Ending position
Telephone no. Supervisor Title	Reason for leaving	

Duties: _____

May we contact the employer above for a reference? Yes or No

Where have you worked on temporary assignments in the last 6 months?

_____ Company			_____ How long?	_____ Position
_____ Telephone no.	_____ Supervisor	_____ Title	_____ Reason for leaving	

Duties: _____

_____ Company			_____ How long?	_____ Position
_____ Telephone no.	_____ Supervisor	_____ Title	_____ Reason for leaving	

Duties: _____

May we contact the employers above for a reference? Yes or No

Where have you interviewed in the last 3 months?

_____ Company			_____ When did you interview?	_____ For what position?
_____ Telephone no.	_____ Supervisor	_____ Title		

_____ Company			_____ When did you interview?	_____ For what position?
_____ Telephone no.	_____ Supervisor	_____ Title		

Please list any additional temporary assignments or interviews in additional comments below or on a separate piece of paper

Personal interests

What jobs or functions do you enjoy most? _____

What jobs or functions do you enjoy least? _____

Have you ever supervised the work of others? If yes, describe _____

What do you want from a job? _____

Were you ever fired from a job? If yes, why? _____

Special skills and qualifications: _____

Additional comments: _____

Applicant, please read your application and the agreements below before signing.

The answers to the above questions are true and complete. I understand that any inaccurate or misleading information can result in rejection of this application or dismissal. I grant permission to A TEAM STAFFING to check my references and I authorize my references to provide any information to the Company that they deem appropriate. I understand that A Team Staffing is an Equal Opportunity Employer. People will be employed and promoted on the basis of individual qualifications for the job, and without regard to race, religion, gender, national origin, sexual orientation, marital status, veterans status, age or disabilities which do not affect one's ability to perform the job.

Applicant's signature

Date

If you would like to be considered for an assignment or temporary to hire position (those that the applicant will be converted to our client company's payroll after the person has been on A TEAM STAFFING payroll for a period of time) please read and sign the following:

I agree that during the orientation I will be given a handbook which explains my commitment to represent myself and A TEAM STAFFING in a professional manner. I agree if I am accepted for employment, I will be on A TEAM STAFFING's payroll working on their client company's premises. I agree if the information on this application is found to be false or incomplete it can be grounds for immediate dismissal. I agree to keep confidential any information I learn while working for a client company. I agree, as an employee of A TEAM STAFFING, I will not approach, discuss, or accept permanent employment with a client company of A TEAM STAFFING without the direct authorization of A TEAM STAFFING. I agree to notify A TEAM STAFFING immediately upon the conclusion of each assignment as soon as I become available. If I fail to give such notice you may assume that I am not available for reassignment, and am not ready, willing and able to work. I will hold you harmless and indemnify you from any claims including, but not limited to, personal injury or illness as a result of my providing false or misleading information on this application. I agree that my employment is "at will", that I may resign at any time and A TEAM STAFFING may terminate my employment at any time, for any reason, with or without notice.

Applicant's signature

Date

A TEAM STAFFING and many client companies require specific background checks on all temporary employees as well as their own staff employees.

I understand that I may be required to undergo a background check which can include direct and indirect inquiries to and regarding references, motor vehicle records, credit history and criminal background, and drug testing. I hereby authorize and request any former or present employer, school, police department, financial institution or other person having personal knowledge about me, to release any and all information in their possession regarding me, in connection with an application for employment. I am willing that a photocopy of this authorization be accepted with the same authority as the original.

Applicant's signature

Date